

Automatic Disqualifiers

AUTOMATIC DISQUALIFIERS Please read carefully.

The following automatic disqualifiers will cause the processing of the applicant to be immediately discontinued.

If none of these items apply to you, please submit your application.

CRIMINAL RECORD

1. Conviction of any felony.
2. Conviction as an adult of any offense involving moral turpitude, including, but not limited to larceny, concealment, bad checks, embezzlement, fraud, and/or perjury.
3. Conviction of domestic violence.
4. Failure to meet the requirements of Criminal History Code 12VACS-31-910 of the Virginia Administrative Code.

Drug Usage

1. Any use of a controlled substance listed in Schedule I of the Code of Virginia within 5 years of submitting an application to Human Resources, or for more than minimal experimentation at any time. (Includes Heroin, LSD, MDMA, etc.)
2. Any non-medicinal use of a controlled substance listed in Schedule II of the Code of Virginia within 5 years of submitting an application to Human Resources, or for more than minimal experimentation at any time. (Includes Cocaine, Hydrocodone, Oxycodone, Methamphetamine, PCP, etc.)
3. Any non-medicinal use of a controlled substance listed in Schedules III-VI of the Code of Virginia, or any noxious chemical inhalant, within 6 months of submitting an application to Human Resources, or for more than minimal experimentation at any time. (Includes Marijuana, Steroids, Huffing, etc.)
4. Any substantiated illegal act arising from the manufacture and/or distribution of any illegal drug.

Driving Record

1. Current driver's license suspension
2. Driver's license suspension for moving violations within 12 months of submitting an application to Human Resources.
3. Conviction of drunk driving or driving under the influence within 5 years of submitting an application to Human Resources.
4. More than 5 Division of Motor Vehicle demerit points at the date of application to Human Resources or anytime thereafter during the hiring process.

5. Conviction of driving on a suspended or revoked license within 5 years of submitting an application to Human Resources.
6. Conviction of a misdemeanor hit and run within 5 years off submitting an application to Human Resources.

Military Record

- 1 Dishonorable discharge.
2. Bad conduct discharge.

Honesty

1. Deceit or dishonesty in the application or examination process.
2. Any reasonably substantiated theft or pattern of thefts from employers or others, regardless of whether criminal charges were filed.